



JOB OPPORTUNITY BULLETIN

Harrison County affords equal job opportunity to all individuals, regardless of race, color, religion, sex, age or national origin.

Today's Date: **December 16, 2025**

Date Listing Will Close: **December 23, 2025 - 5:00 p.m.**

The following department has a vacancy for qualified employees in the following position:

Class Specification: **Multi Skilled Technician**

Location / Department: **Parks & Recreation**

Salary: **\$20-\$22 per hour (depending on experience & skill set)**

Position Summary: See Attached Job Description

Job Duties and Responsibilities: See Attached Job Description

Qualifications / Experience: See Attached Job Description

E.O.E. and A.D.A.

HARRISON COUNTY PERSONNEL/ HUMAN RESOURCES

1801 - 23rd Avenue, Second Floor, North Hall, Gulfport Courthouse Phone: (228) 865-4194 Fax: (228) 865-4162 www.co.harrison.ms.us

APPLICATIONS MUST BE RECEIVED BY 5:00 P.M.

HARRISON COUNTY, MISSISSIPPI

JOB DESCRIPTION

JOB TITLE: Multi Skilled Technician

DEPARTMENT: Parks and Recreation

FLSA STATUS: Non-Exempt

REPORTS TO: Director

POSITION CODE: 5190 CLOSING

MAINTENANCE REVIEW DATE: March 6, 2024 **DATE:** December 23, 2025

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those state in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to his job at any time. Certain functions are understood to be essential; these include, but are not limited to: attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary. Should an incumbent/applicant be unable to perform the essential function or requirement due to disability as defined by the Americans with Disabilities Act (ADA), reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB OBJECTIVE: Under general supervision of the Director, Parks and Recreation, this position performs a variety of skilled and semi-skilled work in carpentry, painting, electrical and plumbing.

ESSENTIAL JOB FUNCTIONS:

1. Performs a variety of duties such as constructing and repairing structural woodwork/equipment, working from blueprints, drawings, and/or verbal instructions.
2. Repairs, and maintains plumbing systems, fixtures, pipes, and equipment for buildings under the direction of the Parks and Recreation Department.
3. Assists in painting and refurbishing the interior and exterior of structures under the direction of the Parks and Recreation Department.
4. Installs, repairs, and maintains electrical fixtures, equipment, and wiring at buildings and facilities under the direction of the Parks and Recreation Department.
5. Receives and completes work orders for each project by listing the amount of time and materials used.
6. Climbs ladders to reach, replace, and repair interior and exterior lighting fixtures, bulbs and other electronic components.
7. Operates a light truck to transport tools, materials, and equipment to various work sites.
8. Performs preventive maintenance on electrical equipment, fixtures, and wiring.
9. Repairs new and existing plumbing systems; including valves, drains, basins, toilet fixtures and sinks.
10. Cuts and threads pipes and uses a variety of standard tools and equipment.
11. Estimates required materials for projects by visiting work sites, reviewing work orders and sketches; purchases required materials.

12. Applies coats of paint, varnish, stain, enamel or lacquer to decorate and protect interior or exterior surfaces, trimmings and fixtures of buildings or structures.
13. Applies a primer or sealer to make a suitable surface to apply a finished coat of paint.
14. Constructs, erects, installs, and repairs various structures and fixtures of wood, plywood and wallboard conforming to local building codes.
15. Selects proper lumber and other building materials to complete required projects.
16. Operates equipment such as tractors and implements, skid steers, mowers, chainsaws, and weed eaters.
17. Knowledge of lawn care chemicals, applying chemicals to include proper ratio per application and the ability to spread seed and fertilizer.

SECONDARY DUTIES AND RESPONSIBILITIES:

1. Maintains a supply of standard repair parts, prepares requisitions and purchases supplies.
2. Aids another skilled craftsman, as assigned.
3. Performs other related duties as required by the Parks and Recreation Director.

SUPERVISORY RESPONSIBILITIES: None

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the standard practices and safety precautions of the construction trade.
- Knowledge of basic electrical principles, practices, and techniques.
- Knowledge of basic plumbing principles, practices, and techniques.
- Knowledge of basic carpentry principles, practices and techniques.
- Skill in the operation of hand and light power tools.
- Skill in the operation of electrical test meters and various gauges.
- Skill in the operation of an automatic transmission automobile.
- Ability to read and interpret blueprints, schematic diagrams and technical manuals.
- Ability to review work of contractors for compliance with specifications.
- Ability to direct the work of employees or contractors, if necessary.
- Ability to understand written and oral instructions.
- Ability to work safely and effectively at considerable heights.

EDUCATION AND EXPERIENCE REQUIRED:

- High School Diploma.
- Two (2) years of work experience in general maintenance.
- Any equivalent combination of education and experience.

ADDITIONAL REQUIREMENTS:

- Must possess a valid Mississippi Driver's License before employment and maintain licensure for duration of employment in this position.

SALARY RANGE: \$20-\$22 per hour (depending on experience & skill set)